

## REGISTRATION PACKET 2021-2022

### ENROLLMENT TIMELINE

June 16	Residency Verification Due	July 29	Registration & Payment Due Date
July 1 – July 29	On-Line Registration Open	August 11	First Day of School – Full Day
July 27 & 29	Extended Summer Hours 8 am – 7 pm		

### REGISTRATION AND PAYMENT OF FEES

**FEES & REGISTRATION:** Glenbard utilizes an on-line registration process for families. Please refer to the enclosed “On-Line Registration” flyer contained in this packet for instructions. Both parent/guardian and student will be required to approve on-line policies and terms/conditions. Glenbard’s Student Fee Schedule is located under the Parents section of the website.

#### **Required Fees:**

- \$235 - Registration & Fees (Prompt pay fee of \$200 if paid in full by July 29) – fee includes registration; all course fees; student activity pass and digital handbook.
- \$149 - iPad Rental Fee<sup>1</sup>
- \$85 - Digital Curriculum Fee

<sup>1</sup>*Fee includes device, charger, case, insurance coverage and loaner program. After the family has made four annual rental payments over the student’s career at Glenbard and the student’s account is paid in full the device will become the property of the student. In other words, this is a rent-to-own program.*

**Deadline:** Families must complete on-line registration and payment **by July 29**. Registration and payments received after this date will pay the \$235 Registration & Fee charge versus the prompt pay fee of \$200.

**PE Uniform & Lock:** PE uniform and & lock will be provided to all incoming freshmen. The PE uniform & lock charge of \$26 will be directly billed to you for on-line payment. If needed, returning students will be able to purchase PE uniforms and lock once school is in session. Note that due to last year’s circumstances, sophomores will receive their uniform and lock at the start of the year as well.

**Advance Placement (AP) Fee Process & One Free Test:** Glenbard charges the AP exam fee through the registration process in the summer, along with the other student fees. The AP exam is \$95 each; AP Seminar & AP Research exams are \$143 each. Our School Board has made the investment to pay for the cost of the first AP exam for every student, so families will only be responsible for paying the AP exam fee for their student’s additional exams each year. Families will have the opportunity to ‘opt out’ of the exam and fee by October 14, 2021 or February 14, 2022 for 2<sup>nd</sup> semester only AP courses. After the dates, families will be responsible for a \$40 unused/canceled exam fee. More information regarding the AP courses and exams can be located in the “Parents” section of our website under “AP Testing”. If you are in need of financial assistance for AP Exam Fees, please contact your building Assistant Principal for Student Services.

**Optional Fees:** The athletic participation fee is \$150 per student, per year. The fee allows your student to participate in unlimited sports. Yearbooks are available for purchase through the on-line registration & payment process. Students that sign up for the Behind the Wheel portion of Drivers Education will be charged \$350. Parking passes are limited and the annual fee is \$200.

**Payment of Fees:** It is the policy of the Glenbard Board of Education that prior to the first official day of class families should pay fees in full. Payments are due by July 29 for families to realize the prompt-pay discount of \$35. The on-line registration process will guide you through the registration and payment process. Families that cannot pay in full due to financial circumstances should refer to the Financial Assistance Programs referenced below.

**Payment Plan:** Glenbard offers a 4-pay, payment plan that allows you to pay your fees over the course of the school year. A \$7 convenience fee will apply. **IMPORTANT:** If you want the optional Athletic Participation Fee to be included in your payment plan, you must select this fee when you register online.

#### **FINANCIAL ASSISTANCE PROGRAMS:**

**National School Breakfast and Lunch Program - (Free or Reduced Meals):** During the 2021-2022 school year, Glenbard will be operating the food service program under the Seamless Summer Option (SSO) as approved by the USDA. This means all students attending Glenbard schools will be eligible for free breakfast and lunch meals daily. Families will not need to complete an application for this program.

**Waiver of School Fees:** Families that receive SNAP, TANF or Income Eligible Medicaid should be directly certified for waiver of fees by our business office. Families can also apply for waiver of student fees if they meet the household income eligibility requirements. Families can apply on-line for fee waiver. Information is located within the "Parents" section of the website, under "Financial Aid" then "School Fees". If you apply for a waiver of school fees you must also sign up for Glenbard's 8-payment plan. Please refer to the enclosed "On-Line Registration" flyer contained in this packet for instructions. After you select 'Student Fees', choose the 8 payment option and complete the information. **If your waiver is declined, the 8-payment plan will be activated and your fees will be paid over the course of the school year in 8 equal installments.** **IMPORTANT:** If you want the optional Athletic Participation Fee to be included in your payment plan, you must select this fee when you register online.

**Extended Summer Hours:** Daytime and evening hours are available this summer if you need assistance completing the waiver application. Staff will be available from 8 a.m. until 7 p.m. to assist you on July 27<sup>th</sup> and July 29<sup>th</sup>.

#### **TECHNOLOGY & TRAINING:**

##### **iPad, Charger & Case:**

**All incoming freshmen and transfer students** will receive an iPad to manage coursework. Glenbard will ship your iPad and training information to your residence **after** you have registered, paid your fees and/or signed up for a payment plan. We strongly encourage families to **register as early as possible** so that your student has more time to train on their device prior to the first day of school.

**Returning students** that had an iPad for the 2020-21 school year are responsible for maintaining their device in good working order and will use their device for the upcoming 2021-22 school year. Returning students should run all software updates prior to the first day of school.

If you experience technical issues with your iPad contact the technical support help desk at 630-942-7777.

**Digital Curriculum/Applications:** Glenbard provides students with digital curriculum (digital textbooks, digital novels, digital workbooks) and applications (Schoology, our learning management system; etc.) that the student will use for their coursework.

Note: Certain courses may still require non-digital materials (hardbound textbooks; paperback novels or workbooks). If your student needs these non-digital materials, we will provide them at **no additional charge.** Textbooks must be returned by the student in good condition at semester end (semester classes) or by year-end for (full term classes), or fines could apply. These materials will be provided to your student once school is in session.

#### **BACK-TO-SCHOOL WEEK (BTSW):**

We are finalizing specific plans for Back-to-School Week and will communicate via mail and/or email in the coming weeks. **We plan to hold all Back-to-School Week and Orientation activities the week of August 2nd.**

## **ADDITIONAL INFORMATION**

**ATHLETICS:** Athletic registration information is included in this mailing. Athletic participation fees are \$150 per year, per student. Payment of the fee allows your student to participate in unlimited sports for the year. Note: You must register your student for school prior to registering your student for a sport.

**BELL SCHEDULES:** Your student's bell schedule is located in the digital student handbook or on-line at [www.glenbardnorthhs.org](http://www.glenbardnorthhs.org) under the "Students" tab.

### **BUS TRANSPORTATION:**

**Providers:** Glenbard contracts with **First Student** for regular education transportation services. **Hopewell Inc.** provides transportation services for our special education transportation needs.

**Routes:** Glenbard uses transportation routing software to lower transportation costs and increase efficiency. Bus routes may be different from one school year to the next as routes are re-evaluated. Route information for your student will be available on the Glenbard North website by clicking on "Bus Route Information" within the "Students" tab.

**Student ID - Ridership Requirements:** Students are required to present upon request their student ID to any bus driver or Glenbard staff member. Students not able to produce their ID will be required to receive a temporary pass to ride the PM bus. Students not able to produce their ID will be referred to the Deans' Office for appropriate consequences. Students will be responsible for riding their designated buses. Bus drivers and school administrators will deny requests for students to ride other routes than previously assigned unless pre-approved by the Deans' office.

**FOOD SERVICE:** District 87 is pleased to partner with Sodexo, Inc. for our cafeteria service. Important information regarding Sodexo, menu offerings, on-line prepayment instructions for student breakfast and lunch is available in the Parents section of the website under "Food Service". We encourage you to visit [www.MySchoolBucks.com](http://www.MySchoolBucks.com) to sign up for the prepayment option. The system is easy to use and provides parents with management options such as auto-refill, balance review, low-balance warning email, and visibility to items purchased by your student. Students can purchase breakfast and lunch using debit or credit cards.

**Important note:** During the 2021-2022 school year, Glenbard will be operating the food service program under the Seamless Summer Option (SSO) as approved by the USDA. This means **all** students attending Glenbard schools will be eligible for free breakfast and lunch meals daily. A complete meal as defined by the USDA guidelines will be offered free of charge. A la carte items such as chips, cookies, etc. will be available for purchase. Students will be able to purchase items using cash, MySchoolBucks funds, or debit and credit cards.

**INSURANCE:** District 87 provides "school-time" accident insurance protection for your student as part of its current insurance program. "School time" includes the school day while your student is attending academic school sessions and up to one hour before and one hour after regular classes. Your student is protected during school-sponsored activities as well, which further includes travel directly or indirectly and uninterruptedly to and from such school activity. **Note: This coverage does not include interscholastic tackle football.** Benefits are secondary to all other collectible insurance policies. Accidents or injuries must be reported to the appropriate teacher, coach, trainer, or nurse as soon as possible. Accidents that are not reported within 30 days of the accident will not be covered by the insurance carrier. Medical insurance is the responsibility of parents. This insurance program is for "school-time" accidents only. Optional coverage can be purchased for two programs: 24-Hour Optional Student Accident Coverage and Grade 9-12 Interscholastic Tackle Football. Insurance brochures are available during Back-to-School Week or can be received by calling the school.

### **MEDICAL REQUIREMENTS (PHYSICALS):**

**Freshmen & Transfer Students Only:** All freshmen and transfer students should provide a completed physical with required immunizations to the school nurse by July 1st. The physical exam must have been completed within one year of entrance into 9th grade. iPads will not be mailed to students until the physical is turned in so please ensure this is completed as soon as possible. Students cannot attend "in person" school unless the school nurse has received the required Health Exam and Immunizations. If you have questions, please call (630) 653-7000.

**SENIORS ONLY:** All seniors will need to provide proof of receiving the Meningitis Vaccine to the School Nurse by July 30. Students cannot attend 'in person' school unless the School Nurse has received this information.

**PANTHER NEWS:** Panther News will be sent electronically to the email address you provide in PowerSchool. This provides information on current events, achievements and other topics relevant to the Glenbard North Community.

**PICTURES:** Student ID photos taken during Back-to-School Week will also be used as your student's yearbook picture. Students should dress neatly and in good taste. We will communicate these details along with other Back-to-School Week information in the coming weeks.

**RESIDENCY VERIFICATION:** All families must verify residency **each year prior to registering for school**. Residency verification was due June 16. Glenbard verified 90% of our student's residency electronically. If we could not electronically verify your residency, you should have received a letter in the mail from us in May, requiring you to verify residency in person or by mail by the due date referenced above. Residency procedures are located in the Parents section of our website, under the Residency Verification section. Verification of residency protects all of our families and ensures that only students that live in our school district boundaries attend Glenbard schools. **It is illegal to attend school in a district where you are not a resident.** Contact the Assistant Principal for Student Services (APSS) at school for more information.

**STUDENT ID REQUIREMENTS:** Students will be required to carry, and present upon request, their student ID to any Glenbard staff member. Student IDs are required for entry to the building, to get on the bus, lunch purchase, library and lab check in, etc.

**STUDENT SCHEDULES:** Final schedules will be available online by August 1 in Schoology. Counselors will be available on a limited basis for questions beginning August 2.

**TECHNOLOGY CENTER OF DUPAGE (TCD):** The first day of class for TCD is scheduled for Thursday, August 12. TCD students will be required to be in attendance at Glenbard North for the first attendance day on August 11, unless excused by parent or guardian.

**YEARBOOK:** Your Glenbard North yearbook can be purchased as part of the on-line registration and payment process. Please purchase the yearbook at this time to reserve your book! After school is in session you will also be able to reserve your yearbook through the online store available anytime at [www.shop.iostens.com](http://www.shop.iostens.com), or you may find a link to that site from [www.glenbardnorths.org](http://www.glenbardnorths.org)

#### **PARTNERSHIP FOR EDUCATIONAL PROGRESS:**

Partnership for Educational Progress (PEP) is an educational foundation that provides financial resources to enhance student achievement and enrich learning opportunities for Glenbard District 87 and its feeder school districts to support:

- Educational enrichment: donations used to support curriculum enhancing projects and innovative teaching initiatives that enhance student learning.
- Student support: donations used to provide fee-assistance scholarships to cover the cost of school fees, activities and instructional materials for students from families facing financial hardship.

Tax deductible donations may be made at <https://www.pepglenbard.org/> or send a check made payable to PEP Glenbard Fund and mail to PEP, 596 Crescent Boulevard, Glen Ellyn, IL 60137.